

Sellindge Primary School

Minutes Full Governing Body Meeting 20th March 2024

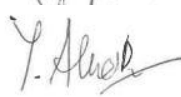
Present: Jo Wren (Headteacher), Terry Alcock,(Chair) Maureen Stanley, Bob Edden, Oliver Bruce, Jenny Hollingsbee, Marek Drzymalski, Diane Clark, Daniel Bennett

Clerk: Bev Freeman

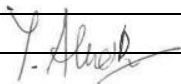
Guest: Matt Griffin (DHT)

The meeting was preceded by the Governor Monitoring Day

			Action
1.	Apologies for absence:	AG – unwell.	
2.	Declaration of Business Interests	None	
3	Membership Issues		
	a. KCSIE/Safeguarding Training/Register of Business Interests	Clerk confirmed that all governor declarations are now up to day – confirmation report from Governor Hub is attached to these minutes.	
4.	Minutes of last meeting to be approved	The minutes of the meeting held 31 st January 2024 had been uploaded to the platform prior to the meeting and were approved. It was further agreed that they could be uploaded to the website . Clerk advised that some redactions would be made in the interests of personal data.	<i>Upload minutes to the website.</i>
5.	Matters arising from last meeting		
	a. KCSIE/Safeguarding Training/Business Interests	See item 3a	
	b. Minutes uploaded to the website	Minutes of the FGB meeting held 29 th November 2024 has been uploaded to the website.	
	c. Safer Recruitment Link	The link has been sent to governors as requested.	
	d. ISDR link	The link has been sent to governors.	
	e. Prevent Training	Governors have undertaken training and forwarded their certificates.	
	f. Outstanding policies	See item 13	
	g. Outstanding monitoring report - Premises	See Governor Monitoring item 14.	
6.	HT Report inc SIP and SEF	HT Report had been uploaded to the platform prior to the meeting. The following questions were raised: a. Governors queries the support staff	

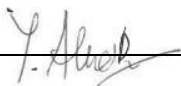
		
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		absence – in particular the unpaid absence which was a large increase from the previous year. HT provided a satisfactory explanation to the governors regarding this absence. b. Governors noted the increase in numbers of children with ASD and ADHD – are there the necessary funds to support these children and are there any costs for use of external provision of support and staff training now or in the future? Governors were reminded that all staff has received Autism Training from AET (Autism Education Trust). Whilst SEN funding remains challenging we have TA capacity and interventions are in place. We receive external support from STLS (via the LA) and a play therapist is currently working with one child and is funded by VSK. c. Governors asked if there were any additional costs associated with changing Broadband over from KCC. Inevitably there may be some costs to be borne by the school, we have little choice as KCC will no longer offer schools broadband and they left schools with little time to sort alternatives. As a school we have opted for the better package that was on offer from our new provider.	
7.	Finance		
	a. Closedown	This will take place on 22 nd March. It is expected that the rollover would be largely in line with the original budget, however, due to the delays in obtaining HNF renewals(over 3 months) it is expected that this will have an adverse effect on the rollover. (Currently the school has funded over £6000 whilst awaiting the renewals to be agreed).	
	b. Next year's budget	Budget templates have been received and planning will begin shortly. Some of the known constraints were discussed with governors but the budget will be subject to discussion with the Finance Governors and	

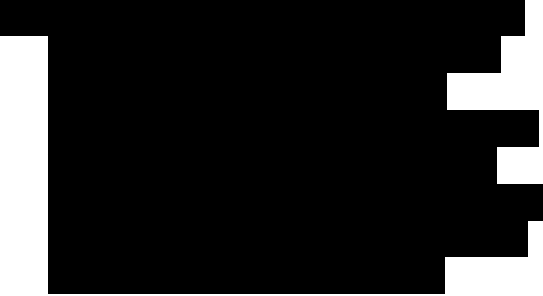


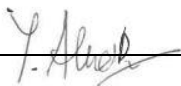
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		will be brought to the next FGB meeting for approval before submission to KCC.	
8.	SFVS	This has been prepared and discussed during the Governor Monitoring Day. Agreed that SFVS could be submitted to KCC.	
9.	LA External Support	Nothing to report.	
10.	GDPR	We had received paperwork from another school that was a data breach on their behalf. There was no action required from our school apart from to inform the school concerned and return the paperwork which has been done.	
11.	Equality and Safeguarding	Nothing to report.	
12.	Hythe Hub and other collaborations	In HT Report	
13.	Policies for review	All policies were uploaded to the platform prior to the meeting.	
	a. Behaviour	Approved.	
	b. SEN	Approved.	
14.	Monitoring Reports		
	a. Reports from Governor Monitoring Day	Governors have been in school today for the annual Governor Monitoring Day. Reports are being prepared and will be shared with relevant staff before being uploaded to platform before next FGB meeting. Governors will write to staff to thank them for their time and efforts today. Governors commented on what a brilliant day and well organised day it had been. They noticed consistency across the school, they noticed engagement across the classes. They were impressed with the differentiation they saw and particularly were pleased to see the use of TAs and the quality of the TAs we have in school. They commented on how the children were – quiet, engaged, focussed. Pupils were ‘switched on’ and governors felt that those Ofsted comments on behaviour are still embedded in the school.	Reports to be shared and uploaded to platform. Chair to write to staff.
	b. Premises	Report is still outstanding from term 4. It will be prepared and shared for term 5.	Term 5
15.	Sellindge Developments	It was reported that ‘The Piggeries’ development has been refused.	
16.	Governor Monthly Newsletter	Governors all receive this via Governor Hub. Mobile phones were noted this month (HT advised that our years 5 and 6 may bring them as they walk to or from school but they are handed in and kept during the day).	Governors help with KS2 sats.



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		Governors were once again asked regarding help with invigilation of KS2 sats, HT will send form out for volunteers.	
17.	Governor Training		
	a. Training undertaken by Governors	An updated list of training undertaken is attached to these minutes, together with any planned training. EAL and Training Governors slides have been shared with governors following the last meeting. .	
18.	Chair's Actions	None	
19.	Any other urgent business	 b. Chair advised Governors that the Governor Handbook has been revised. Governors asked to access and read before next meeting.	<i>Governors to access and read revised Governor Handbook before next meeting.</i>
23.	Confidentiality	None	
24	Date of next meeting	Wednesday 22 nd May 5pm.	



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