

Sellindge Primary School

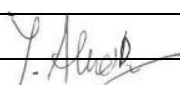
Minutes Full Governing Body Meeting

10th July 2024

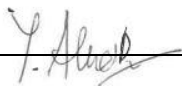
Present: Jo Wren (Headteacher), Terry Alcock,(Chair) Maureen Stanley, Bob Edden, Jenny Hollingsbee, Dan Bennett, Diane Clark, Audra Goodall

Clerk: Bev Jordan-Luke

			Action
1.	Apologies for absence:	Apologies accepted from MD and OB	
2.	Declaration of Business Interests	None	
3	Membership Issues	There remains one vacancy on the board.	
4.	Minutes of last meeting to be approved	The minutes of the meeting held 22 nd May 2024 were uploaded to the platform prior to the meeting and were approved. It was further agreed that they could be uploaded to the website .	<i>Upload minutes to the website.</i>
5.	Matters arising from last meeting		
	a. Minutes of meeting held 20 th March to be uploaded to the website	The minutes have been uploaded to the website/	
	b. Outstanding Monitoring Reports	See item 15	
	c. Benchmarking	See item 8	
	d. Policies appendices and clarifications	See item 14	
	e. Staff thanks for SATS	This had been passed onto to staff.	
	f. Engagement with parents	See item 20	
6.	Curriculum	Rachel Oates, EYFS lead/year R teacher joined the meeting and provided an overview of EYFS to governors.	
7.	HT Report inc SIP and SEF	The report had been circulated prior to the meeting and the following questions were raised: a. 1.5 Assessment – Governors asked why this is still amber? HT explained that there are plans to move this to green which had been discussed in the March meeting. HT and DHT have this as forming part of next year’s SIP. DHT and HT are looking at assessment across core and foundation	

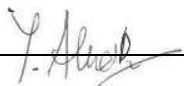
	
---	--

		subjects – plans of how this will work were discussed. b. Governors were pleased to note the amount of training carried out by TAs and asked if incentives were needed for this. This has not been the case, training is done in school time based on need we have in school, sometimes provided by an external provider. Our TAs are keen to learn and upskill. c. Governors asked for an absence comparison for staff absence compared with previous years-it was agreed that to see comparison they could refer back to previous years reports. d. HT was pleased to share with governors the KS2 SATS results which came out yesterday. Our results were very strong and Governors were very pleased. In particular it was noted that 94.7% (1 child did not take it) achieved the expected standard in Maths. Covid catch up funding was spent on maths tutoring for some children and this appears to have been very beneficial. Governors offered their thanks to all the staff involved.	
8.	Finance		
	a. Budget Correction	Governors were advised of a budget correction – We were showing £28,516.00 as Revenue rollover but closed 2023/24 with a figure of £28,515.76. We were showing £13,967.00 as your Capital rollover but closed 2023/24 with a figure of £4,091.59. The corrections were made and the budget was reset. This mainly affected the Capital budget. Chair approved as a Chair's Action so that the budget could be resubmitted. Governors happy to approve the change.	
	b. Budget Submission and Feedback	This has been uploaded to the platform. There was nothing to note.	
	c. Benchmarking	This is still not yet available but will be carried out by Finance Monitoring Governors	Action – Benchmarking



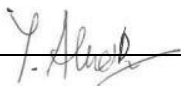
--	--

		once it is available.	<i>to be carried out.</i>
9.	LA External Support	Note of Visit has been uploaded to the platform. It is very positive. We will have 2 visits next year from our IA. We had also been asked to host a learning walk as part of the interviews for the appointment of the new HT at Stowting.	
10.	Staff Wellbeing	It has been very busy term for staff: year 5 and 6 play, SSA Fayre, Sports Day, District Sports, Transition, Year 5 sleepover are just some of the events staff have helped out at. Governors recorded their thanks to staff for their extra time and effort for all events. It was agreed that Vice Chair would write to all staff to thank them for their hard work this year.	Action – letter to be sent to staff
11.	GDPR	Nothing to report	
12	Equality and Safeguarding	The Annual Safeguarding Report had been uploaded to the platform. A monitoring report had been completed and has also been uploaded. Low level concerns were discussed with governors.	
13	Hythe Hub and other collaborations	Hub Heads have met. Year 5 have taken part in a Dance Project with BPPAC and their performance was this week. All schools in the Hub have made a contribution per child to a joint training fund. New HT in Hythe Bay from September. East Kent Schools Together (independent and state schools) was mentioned as a possible good contact for the school.	
14	Policies for reviews	All policies had been uploaded to the platform prior to the meeting.	
	a. Supporting pupils with medical conditions	Appendix added as requested. Approved.	
	b. Recruitment Policy	Confirmation that this is the model policy from HR Connect but comments noted. Approved.	
	c. Admissions	Approved.	
	d. Governor Code of Conduct	Approved.	
	e. Staff Discipline and Conduct	Approved.(no changes)	
	f. Staff Grievance	Approved.(no changes)	
	g. Staff Capability	Clarification was sought on one aspect which was satisfactorily	
15	Governor Monitoring Reports		



--	--

	a. T3 and T5 Premises Reports	Received today, these will be uploaded to the platform.	Action – upload reports
	b. Speaking and Listening	From Governor Monitoring Day, agreed that this is no longer required.	
	c. Annual Safeguarding Report	See item 10.	
	d. Governor Self Evaluation Tool	This will be now be considered in Term 1.	Action- Term 1
16	Sellindge Developments	No current changes to report. The new government may/will affect this. Otterpool funding remains unclear.	
17	Governor Monthly Newsletter	Governors have received these. Wraparound care was highlighted to governors – and moving forward how we are interested in developing a holiday club provision.	
18	Governor Training	A list of the current training is attached with these minutes.	
19	Chair's Actions	See item 8a	
20	Any other urgent business	Engagement with parents was discussed.	Action: To form part of SIP for next year Governors Engagement with parents
21	Confidentiality	None	
22	Date of next meeting	Dates for next year have been circulated to governors.	



--	--